



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

FOR PLANNING PURPOSES ONLY
January 30, 2004

2004-02

OMB DIRECTOR TO CONDUCT PRESS BRIEFING ON FY 2005 BUDGET

WHAT: Press briefing on the President's Budget Request for FY 2005

WHO: Office of Management and Budget Director Joshua B. Bolten

WHEN: Monday, February 2, 2004 at 10:30 a.m. EST

WHERE: Eisenhower Executive Office Building, Room 450 Washington D.C.

DOCUMENT AVAILABILITY:

Hard copies and CD-ROM copies will be available to the media Monday morning at the U.S. Government Printing Office located at 710 North Capitol Street, NW. Use the bookstore entrance and follow signs to pickup location. The document will also be available on-line at www.omb.gov/budget at 10:30 a.m. EST.

TO ATTEND:

All media should enter through the Northwest Gate located on Pennsylvania Ave, NW directly in front of the West Wing. All media should gather outside the White House Briefing Room to be escorted to the EEOB. The last escort will be at 10:05 a.m. Late arrivals will not be escorted up.

Media WITH White House Hard Passes:

- **Still Photographers and TV:** Please meet outside the WH press briefing room no later than **9:25 a.m.** to be escorted.
- **Print Media:** Please meet outside the WH press briefing room no later than **10:00 a.m.** to be escorted.

Media WITHOUT White House Hard Passes:

- **Still Photographers and TV:** Please e-mail your name, affiliation, Social Security number and date of birth for clearance to Garrette_Silverman@omb.eop.gov or fax to (202) 395-7298. You must meet outside the WH press briefing room by **9:25am**. There will be a large number of reporters going through security. Please give yourself enough time to be cleared and at the briefing room by **9:25 a.m.**
- **Print Media:** Please e-mail your name, affiliation, Social Security number and date of birth for clearance to Garrette_Silverman@omb.eop.gov or fax to (202) 395-7298. You must arrive and be cleared through security by **10:00 a.m.** There will be a large number of reporters going through security, please give yourself enough time to be cleared and at the briefing room by **10:00 a.m.**
- **You must RSVP by close of business, Friday, January 30, 2004 to attend.**

For more information, please contact OMB Communications at (202) 395-7254.

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